

Requests for Information

Q. Please provide a detailed accounting of traveling costs by department and separately state travel costs incurred by each and every member of the executive and by individual directors of the Company for the years 1998 to current and forecast.

A. Table 1 below provides operating travel costs by department for the years 1998 to forecast 2004.

Table 1 Travel Costs by Department 1998 – 2004F (\$000s)							
Department	1998	1999	2000	2001	2002	2003F	2004F
Executive ¹	108	140	126	109	131	133	135
Corporate Office ²	56	125	121	110	96	110	112
Customer Service/ Corporate Communications and Customer Service ³	27	45	43	70	127	114	116
Corporate Communications ³	40	44	78	68			
Finance/ Finance and Regulatory Affairs	33	29	40	163 ⁴	32	28	28
Human Resources	75	53	32	40	46	32	32
Information Services	42	58	54	61	57	48	49
Internal Audit & Corporate Effectiveness	4	10	16	35	30	25	25
Energy Supply/Engineering & Energy Supply ⁵	153	157	151	149	124	117	119
Operations ⁵	1	2	1	5	55	35	36
Systems, Operations & Security ⁵	11	15	17				
Power Systems ⁵	27	30	54	53			
Eastern Region ⁶	162	174	166	204	212	239	243
Western Region ⁶	146	180	158	349	310	292	296
St. John's Region ⁶	56	74	98				
Avalon Region ⁶	72	77	54				
Total	1,013	1,213	1,209	1,416	1,220	1,173	1,191

¹ Includes Executive and Director travel costs.

² Corporate Office now includes Materials Management, Legal, Environment and Transportation & Lands. These functions report directly to the Executive, and not to a departmental manager. Travel expenses pertaining to certain corporate related activities and events are included under Corporate Office.

³ In 2002, the Corporate Communications department merged with Customer Service.

⁴ In 2001, an amount of \$135,000 was included in Finance travel costs related to a reassessment of HST paid on meal expenses in prior years.

⁵ Figures reflect the reorganization of the Engineering group (Energy Supply; Operations; Systems, Operations & Security; and Power Systems) from 4 to 2 departments (Engineering & Energy Supply; and Operations).

⁶ In 2001, the number of Regions was reduced from 4 (Eastern; Western; St. John's; and Avalon) to 2 (Eastern; and Western).

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Tables 2 and 3 below provide travel costs for the Executive and Directors, respectively, for the years 1998 to 2002. The Company does not forecast travel costs by individual, including Executive and Directors. Total forecast Executive and Directors travel costs for < > 2003 and 2004 are included under the Executive heading in the departmental breakdown in Table 1.

Table 2 Executive Travel Costs (\$s)					
Executive	1998	1999	2000	2001	2002
Philip Hughes	50,519	58,942	44,869	45,500	57,083
John Evans	6,639	18,060	21,860	2,913	
Earl Ludlow	9,888	22,652	18,724	22,849	27,304
Karl Smith	11,221	11,524			
Nora Duke		6,631	11,511	9,865	17,461
Barry Perry			10,157	6,757	9,313
Peter Alteen				5,080	3,943
Total	78,267	117,809	107,121	92,964	115,104

Table 3 Director Travel Costs (\$s)					
Director	1998	1999	2000	2001	2002
Director	591	4,351	124		
Director ¹	2,231	1,472	1,484	1,335	413
Director ¹	3,551	2,891	4,041	2,397	3,090
Director ¹	972	473	1,321	1,501	2,546
Director ¹	5,307	3,836	3,301	3,078	1,818
Director ¹		1,671	561	813	808
Director ¹	13,878 ²	6,926	6,775	1,647	3,922
Director		799	205		
Director			587	880	501
Director	608		142	1,557	371
Director	638		97	747	307
Director ¹			561	1,805	
Director ¹	1,097				
Director	544				
Director ¹					2,169
Director					418
Total	29,417	22,419	19,199	15,760	16,363

¹ Director resides outside of St. John's.

² Includes \$5,159 in expenses pertaining to 1997 Board of Directors Meeting.